1. **Call to Order and Welcome** 
   1. Present: Donna, Karen, Lisa, Susan, Daria, Alissa, Sarah, Brittany, Melanie, Jan
   2. Absent: Casey, Michelle, Eleanor, Tina
   3. Quorum established and meeting called to order – 6:pm
2. **Approval of Past Meeting Minutes**
   1. May 2020 minutes
      * Minor changes recommended by Karen, **Brittany** to make updates
   2. Melanie makes **motion** to approve, Michelle **seconds**, **unanimously approved**
3. **New business**
   1. Election results
      * Tina Champagne – Vice President
      * Casey Morle - Treasurer
   2. Appointments-Government Relations/SIG/Vounteer Representative
      * Sarah McKinnon – remains as Gov Relations
        + **Unanimously approved**
      * Susan Krikorian - remains on as SIG Rep
        + **Unanimously approved**
      * Daria Rabkin - remains on as Volunteer Rep
        + **Unanimously approved**
   3. Certificate of appreciation to Ellie (12 years) and Diane
      * **Donna** to send, waiting to find out how long Diane served for (**Karen** to ask Diane)
   4. Job descriptions
      * **Karen** to send out to board for final board approval
   5. Town Halls
      * Topics
        + OT/OTA interviewing techniques – could draw new grads
        + Reopening in Massachusetts
        + Future of Telehealth in Massachusetts
        + OT Policy with Lisa Simonetti and Sarah McKinnon
        + Diversity, Equity, and Inclusion (Melissa Tilton)
        + Supervision How To’s
        + School-opening Session
        + Emerging practice areas
      * Use zoom for town halls, 1-hour sessions, interactive sessions where members and paying non-members can share/network/discuss important topics
      * Discussion about offering contact unit for Town Hall meetings by including simple objectives
      * Non-members – charge $20 with contact hour for each town hall
      * **Lisa** makes motion, **Melanie** seconds, **unanimously approved**
      * **Karen** to send topic list out that board can add to – would like to get 4 or 5 done by September
   6. Linda Duncombe scholarship donation/administration
      * Setting up scholarship in her name – targeted toward increasing student involvement in MAOT – discussion of whether MAOT wants to be in the business of administering scholarships, especially if this is only for a BU student
        + MAOT sending $100 for BU scholarship
      * Michelle presented idea of MAOT beginning new Linda Duncombe award in Mental Health
        + **Lisa and Michelle** to create criteria for this award so that it can be awarded at conference in October
   7. Therapists Without Borders request
      * Request to share info about TWB 5K fundraiser via email blast to membership
      * **Karen and Donna** to send email to membership
   8. Logo
      * Logo contest open to ALL
      * Submit by October 1st, board narrows down options, membership will vote on a winner
      * Can win one year free membership or full conference registration
      * “When you submit your logo, must submit meaning behind your logo, how it embodies OT, and ties into MAOT Mission”
        + MAOT mission NOT currently on website, **Donna and Karen** to locate and update website
      * Membership will vote for winner
      * Logo will be revealed at conference!
   9. Bylaws and Strategic Plan
      * Needs to be revisited, deferred until next meeting
4. **Updates**
   1. Need Reimbursement/Public Relations Representatives
      * Lauren Reed (BPS) emailed with interest in volunteer rep – **Karen** to send Lauren’s email to membership for review and consideration, **Karen** will also reach out to see if she might be interested in PR Rep instead
      * Need reimbursement rep – no interest, but a lot of emails coming in related to this – Karen to reach out to Diane to see if she can assist until we fill the position
        + Discussed updating role of Reimbursement Rep who could seek out a specific contact person with most common reimbursement companies in order to get easy and accurate answers to questions
   2. Membership-
      * 348 members
        + 450 would be 5% of licensed practitioners
        + **Karen** to reach out to Frank, Chuck, or Deb Slater to see if we can get AOTA MA Member list to improve marketing
        + State licensure list is just home addresses and phone numbers, but not emails
      * 27 new “free” memberships
        + This ends Sept 15th
        + MAOT to send reminder email on Sept 1st to remind these members to continue their memberships
        + Daria recommends reaching out to new “free” members to seek information about what their motivation was to join – **Donna** to send list to **Daria**
   3. Conference update
      * Plan for virtual
      * **Karen** working on setting up zoom account
      * Committee meeting July 15th
      * Hotel wants to know if we want to hold date for 2021 – can hold the date without any deposit needed
        + **Donna** to hold date – Oct 29, 2021
      * Released from commitment at hotel for Oct 2020 without any financial repercussions
      * PT interested in collaborating for next year’s conference because MAOT is Friday and they are Saturday
   4. SIG update
      * Proposals being submitted to hold SIG meetings at conference
      * Heard from Mary Jo Wagner – has a powerpoint set up, not sure if she should be doing something during conference or wait until later – attendance wasn’t good in the past but SIG attendance has been better since going virtual
   5. Government Relations update
      * Brittany and Sarah put out telehealth survey – 177 respondents
      * Using information to draft letters with specific data
      * **Karen** to send out data to board via email
      * Telehealth legislation passed senate unanimously – no bill specifically for House at this time, encouraged to reach out to reps to push anything related to telehealth
      * OT Compact – no updates currently
      * Lisa Simonetti – found loophole in some regs that will help us with mental health coverage – OT is listed as a provider that needs to be on the team and should be reimbursed
      * Licensure regs passed, but has not been published online yet – once published, **MAOT** will do a blast to members
      * PT and OT have been writing letters about change in AT Regs – clients to patients, expanding scope from temp splinting to splinting and bracing – AT regs did not pass, PT and OT did
   6. Budget
      * No update – Casey unable to make meeting
   7. Public relations
      * Infographic - do email blast - what has MAOT done during this pandemic
        + town halls
        + offered free memberships
        + SIG groups move virtual
5. **Next Meetings**
   1. August
   2. October before conference
   3. December to wrap-up conference
6. **Adjournment** 
   1. **Michelle makes motion** to adjourn, **seconded by Jan**, **unanimously approved**.