1. **Call to Order and Welcome**
	1. Present: Donna Caira, Brittany Adams, Lisa Boyajian, Karen Hefler, Alissa Conant, Michelle Savrann, Karen Hefler, Diane Maxson, Brij Maliya, Daria Rabkin, Elizabeth Craig, Susan Krikorian
	2. Absent: Tina Champagne, Sarah McKinnon, Melanie Glynn
	3. Quorum established and meeting called to order – 6:35pm
2. **Approval of Past Meeting Minutes**
	1. October 2019 minutes
	2. Lisa makes **motion** to approve, Diane **seconds**, **unanimously approved**
3. **Updates**
	1. Board members terms/elections
		* VP and Treasurer are up for election this year – for off-setting years of 4 major elected positions (Pres, VP, treasurer, clerk)
		* Gov relations rep, reimbursement rep, PR rep, volunteer rep, and SIG coord are all up for re-appointment
		* New year begins July 1, need to do elections before then – late May/early June per Karen
	2. Boston AOTA2020
		* MAOT gets free exhibitor booth – coverage needed from Weds night through Saturday mid-afternoon
		* Elizabeth Craig very interested in assisting with booth planning
		* Giveaways – anticipating 10,000+ people
			+ Boston-themed candy
			+ Pens/pencils with MAOT logo
			+ Susan willing to label
		* ASAP meeting
			+ Goody bags for ASAP members (60 people) with Boston-themed items
	3. Fall conference
		* Friday October, 30
		* Conference committee meeting is Feb 11, 2020
		* PT conference is typically the Saturday after, but it won’t be this year so we will need to consider collaborating next year
		* Karen to send follow-up email to board to allow for input to conference committee
	4. SIG Update
		* New application for Mental Health SIG in Worcester area
		* Currently limited SIGs
		* Hoping to begin in March
		* Lisa makes **motion** to approve, **seconded** by Alissa, **new MH SIG unanimously approved**
	5. Membership Update
		* 323 active members – some pending members who haven’t renewed yet
		* Karen to send Donna blast email to remind pending members to come back
	6. Legislative Update
		* Sarah sent email with update
		* Good representation at meeting with Allied Health Board re: updating current regulations
		* MAOT sent 6 pages of recommended edits
		* Feb 27th is next meeting after reviewing edits
		* Athletic Trainer regulations – attempting to change scope of practice – want to add “illness” treatment to their regulations and change from “athletes” to “patients” – MAOT and APTA of MA are working together to submit statements about concern of infringement on scope of practice
	7. Reimbursement Update
		* Diane mentioned Concern about Allied Health Board – minimum of two vacancies since October therefore OT is not appropriately represented on the Allied Health Board - request from Diane for board to make formal communication to Division of Professional Licensure about this
			+ Per Karen, Lisa has been following up on this – 2 if not 3 people have applied for the OT position and these are in process, no OTA’s have applied – requires that the person is out of work for at least one day/month
		* Diane not able to continue with appointed Reimbursement Representative role after term is complete in June
	8. Treasurer’s Report
		* No update – pending recovery from illness
	9. Social Media/Public Relations Update
		* No update
4. **Other business**
	1. Red Sox Rehabilitative Services Night August 10, 2020
		* To be posted on social media
		* Discussion about first pitch contest is happening
	2. New volunteer position – MAOT Liaison to MA Dept. of Elem. and Sec. Ed (DESE)
		* Jan Hollenbeck is offering to hold this position, new IEP form is being developed and MAOT would like to have representation
		* Tri-alliance of therapists (OT, PT, SLP) – new changes regarding Medicaid implementation in schools
		* Michelle makes **motion** to create new volunteer position, **seconded** by Susan, unanimously **approved**
	3. OT signatures on documentation
		* Many OT’s are not signing documentation correctly for the state of MA
		* Idea to have a postcard at our AOTA booth that demonstrates correct signature with credentials
		* Karen and Donna to send reminder email to MAOT membership as these regulations have been in place for 4 years
	4. Continuing Education under proposed updated regulations
		* Wording is very broad so as not to restrict many activities
		* Employer-based education will be covered under the current phrasing as well as NBCOT/AOTA courses and education
		* No implementation date currently
5. **Next Meetings**
	1. Mid-March just before AOTA
	2. May for budget and elections
	3. June to finalize budget
	4. August
	5. October before conference
	6. December to wrap-up conference
6. **Adjournment**
	1. Michelle made **motion** to close, **seconded** by Elizabeth, **unanimously approved**. Adjourned at 7:30.